

# Automated Interview Scheduling

## *System Parameters*

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### Automated interview scheduler creation

If you enable the system parameter `MULTI_INTERVIEW_AUTOMATED_INTERVIEW_SCHEDULE_CREATION_ENABLED`, a schedule will automatically be created when a job status is progressed to 'Approved'.

Set the following system parameters so that appropriate tracking types and email templates are linked to the automatically created schedules:

`MULTI_INTERVIEW_DFLT_INVITE_TO_INTERVIEW_TRACK_TYPE_ID`  
`MULTI_INTERVIEW_DFLT_INVITE_TO_INTERVIEW_E_LETTER_ID`  
`MULTI_INTERVIEW_DFLT_CANDIDATE_CONFIRMATION_TRACK_TYPE_ID`  
`MULTI_INTERVIEW_DFLT_CANDIDATE_CONFIRMATION_E_LETTER_ID`  
`MULTI_INTERVIEW_DFLT_SELECTION_TRACK_TYPE_ID`

### Automated candidate interview slots

If you enable the system parameter `MULTI_INTERVIEW_AUTOMATED_CANDIDATE_INTERVIEW_SLOT_ENABLED`, when the candidate status is progressed to the status set in the system parameter `MULTI_INTERVIEW_DFLT_SELECTION_TRACK_TYPE_ID`, the candidate will automatically be added to the default schedule for the job they have applied for.

### Automated candidate reminder

If you wish to send interview reminders to candidates at a pre-defined period before an interview, you can now do this. First of all, you must configure the following system parameters:

`MULTI_INTERVIEW_AUTOMATED_INTERVIEW_REMINDER_ENABLED`  
`MULTI_INTERVIEW_AUTOMATED_INTERVIEW_REMINDER_E_LETTER_ID`

Finally, the threshold days are set in the tracking type record.

*Watch the Automated Interview Scheduling webinar - [click here!](#)*