



Webinar – ‘Introduction to Report Builder’

Friday, January 26, 2018

Introductions



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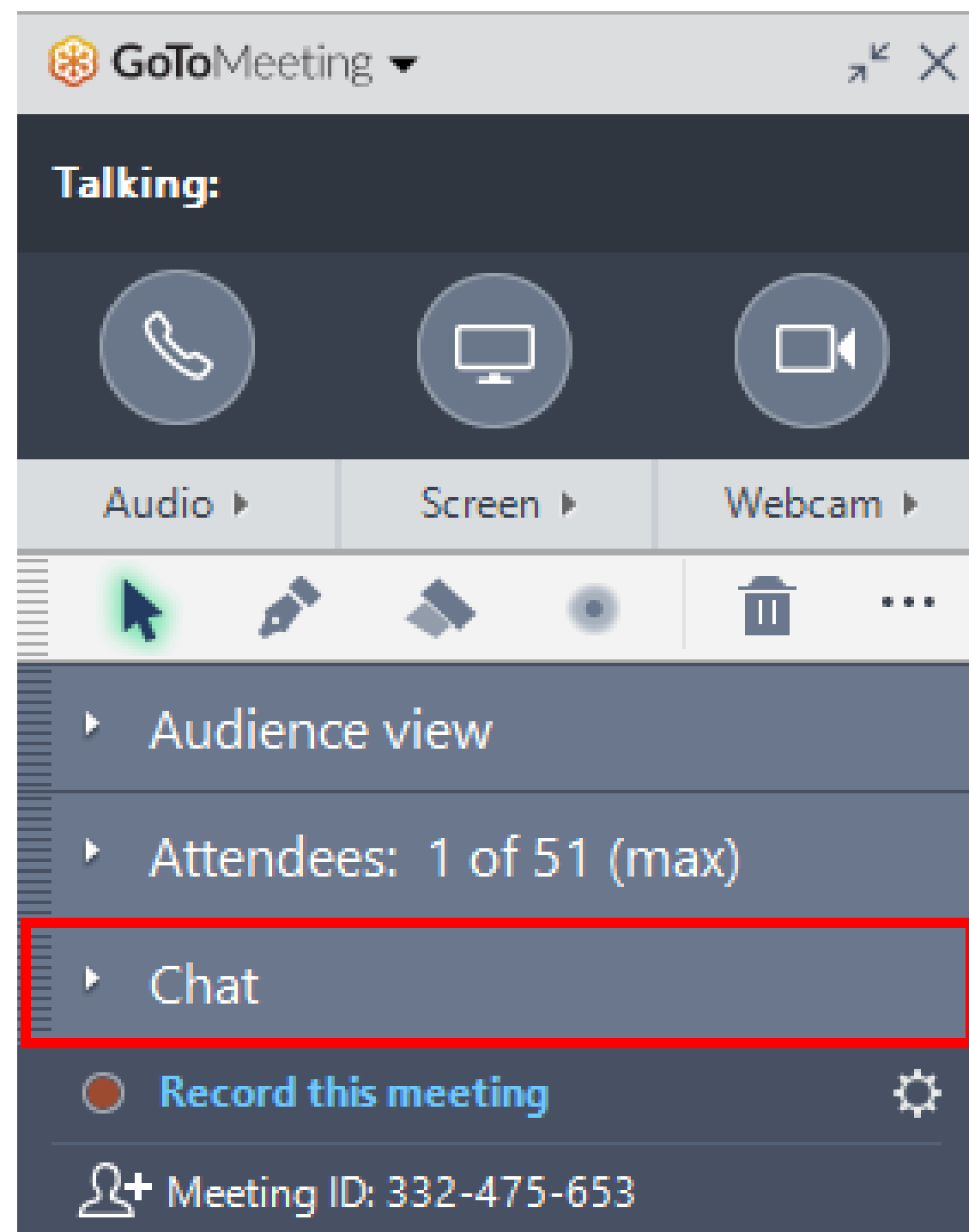
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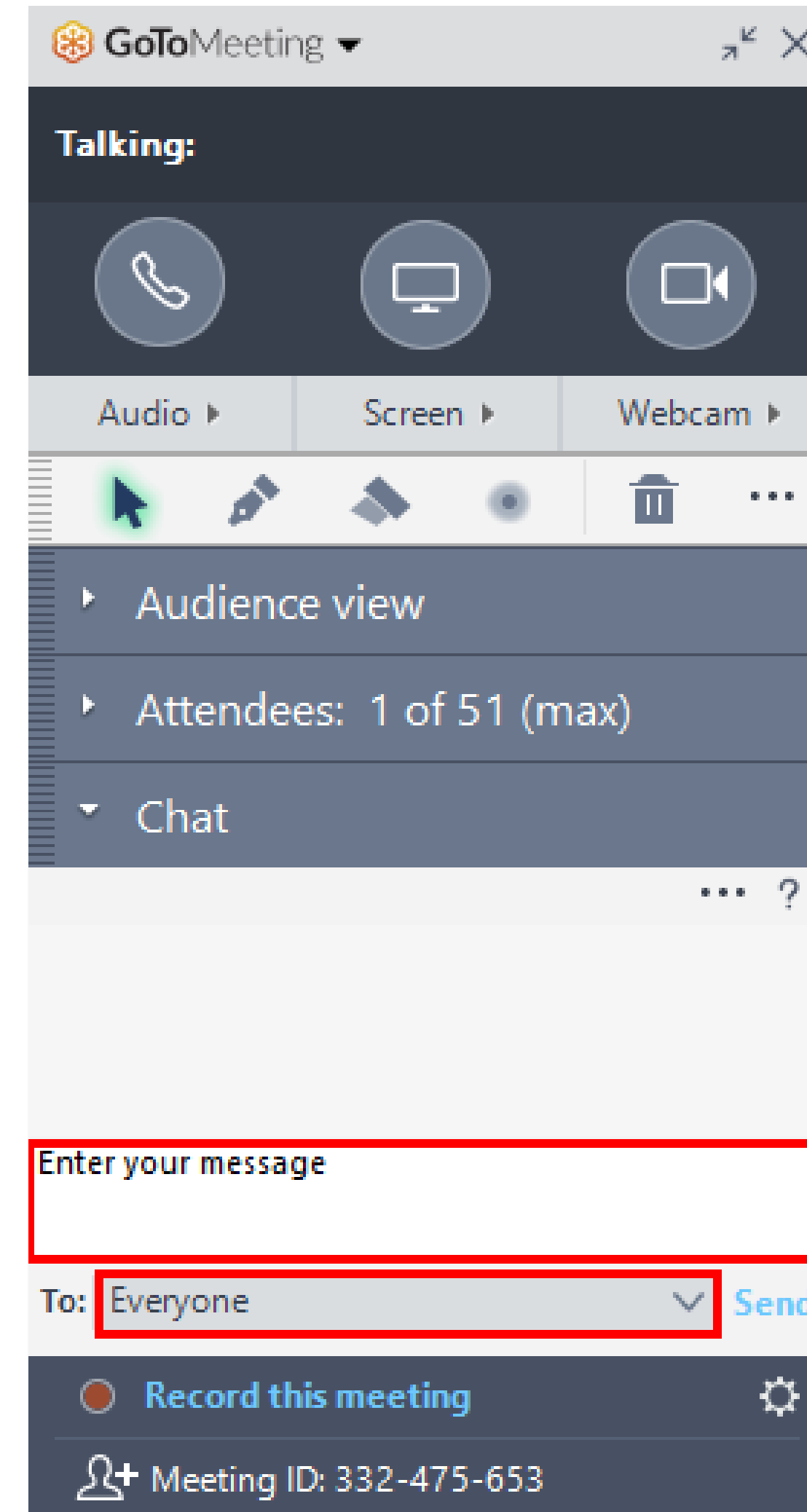


How to ask questions...

In your GoToMeeting Panel:



1. Expand the Chat section



2. Enter your question

3. To: Helen Fendley

4. Click Send

Introduction to Report Builder

Agenda

- Features and benefits of Report Builder
- Things to consider before building your report
- Live demonstration
- The Hireserve Hub
- Upcoming events

Features and benefits of Report Builder

Features

- ✓ Simple and intuitive interface
- ✓ Data selection wizard
- ✓ Custom filter rules
- ✓ Custom filter logic
- ✓ Report scheduling

Benefits

- ✓ Quickly create tailored reports
- ✓ Easy select the data you'd like to include in your report
- ✓ Identify specific Recruitment data to support your operation
- ✓ Have reports run automatically and delivered directly to your inbox!

Before building your report

Do I need to build a report?

Before building your report

- ✓ What information do I want to get out of the system?
- ✓ Can I get this information from another screen?
 - This can be exported to Excel in just two clicks!
- ✓ Can I get this information from a standard report?

Report list

Overview

File

Options

History

+ SR

x



Restrict by type

-- All --



	ID	Name ▲
	3262	SR01 Time to Hire
	3261	SR02 Recruitment Activity
	3263	SR03 Cost per Hire
	3260	SR04 Diversity Report
	3259	SR05 Candidates by Source
	1522	SR06 Candidate Section Stats
	1525	SR07 Section Stats
	1523	SR08 Email Search
	1524	SR09 Overdue Workflows
	531	SR10 Agency Activity
	4454	SR11 Users with Job Titles
	4749	SR12 ERP Candidate Interface Transaction Log
	6512	SR13 Merged Candidates Report
	6671	SR14 All open SLAs
	757	SR15 Interview schedule - next day
	756	SR16 Interview schedule by date
	7781	SR17 SMS Usage
	7785	SR18 Jobposter Postings
	8664	SR19 Folder comments
	8848	SR20 Folder shares

Let's take a look...

Live demonstration

Introduction to Report Builder

Questions



GDPR Guide

Your guide to preparing for the GDPR

Now available

Find out more: hireserve.com/hub-gdpr-resources

Plus new FAQs section!



Hireserve User Group 2018

Hireserve User Group

Wednesday 14th March 2018

BMA House, Euston, London

09:30 – 15:30

Register: hireserve.com/hub-customer-events

